## **Application Checklist**

Determine which program ( <u>Gateway</u> or <u>Advanced</u> ) is most suitable for your educational background
Decide which projects within the <u>Gateway</u> or <u>Advanced</u> Program best suit your interests and background
Create an NSF ETAP account at: <a href="https://etap.nsf.gov/applicant-info">https://etap.nsf.gov/applicant-info</a> ; <b>Note</b> : other users report that <i>Google Chrome</i> works better with the NSF ETAP platform, and we have found that using <i>Google Authenticate</i> works well for the multifactor authentication that is required on <i>Research.gov</i>
Prepare a "core application" (required by NSF ETAP) that contains core information (e.g., demographic, education, experience) that can be used fo multiple applications
Read about <u>How to Choose a Recommender</u> and the <u>Steps in Requesting a Recommendation</u>
Prepare the information required for the Keck Geology REU application found on the NSF ETAP site
Submit a completed application before the February deadline
Provide your recommender with copies of your application materials
Send your recommender the link to the online recommendation form: https://keckgeology.org/faculty/
Check with your recommender to ensure that they submit their information before the deadline

version: 26 November 2024